

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF ROSS INTERMEDIATE SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of Ross Intermediate School (the School). The Auditor-General has appointed me, Linda Gray, using the staff and resources of AuditLink Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 11 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below and we draw your attention to other matters. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board is

responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information obtained at the date of our report is the Analysis of Variance and Kiwisport Statement, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Linda Gray
AuditLink Limited

On behalf of the Auditor-General
Palmerston North, New Zealand

ROSS INTERMEDIATE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 2440

Principal: Wayne Jenkins

School Address: 25 Freyberg St, Palmerston North 4414

School Postal Address: 25 Freyberg St, Palmerston North 4414

School Phone: 06 358 5461

School Email: wayne@rossintermediate.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/ Expires
Raewyn Eden	Chair Person	Elected	2023
Wayne Jenkins	Principal	ex Officio	
Mark Kenyon	Parent Rep	Elected	2022
Andy Christensen	Parent Rep	Elected	2022
Zane Yates	Parent Rep	Selected	2020
Jordan Bingham	Parent Rep	Co-opted	2020
Steve Sheldon	Parent Rep	Elected	Resigned June 2020
Dean Olson	Parent Rep	Selected	2022
Megan Pybus	Parent Rep	Elected	2023
TeeJay Campbell	Staff Rep	Elected	2022

Accountant / Service Provider: Openbook Solutions Limited

ROSS INTERMEDIATE

Annual Report - For the year ended 31 December 2020

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Ross Intermediate Statement of Responsibility For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Raewyn Eden

Full Name of Board Chairperson



Signature of Board Chairperson

11/5/21

Date:

Wayne Jenkins

Full Name of Principal



Signature of Principal

11/5/21

Date:

Ross Intermediate

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	5,166,268	4,301,340	4,316,214
Locally Raised Funds	3	176,591	150,000	114,462
Interest income		4,017	5,000	2,608
International Students	4	8,590	5,000	15,480
		5,355,466	4,461,340	4,448,764
Expenses				
Locally Raised Funds	3	53,296	211,600	101,435
International Students	4	448	0	1,083
Learning Resources	5	3,742,351	2,960,707	3,143,719
Administration	6	237,682	193,753	221,935
Finance		4,359	4,500	4,447
Property	7	1,025,976	903,354	920,138
Depreciation	8	138,018	120,000	121,669
Loss on Disposal of Property, Plant and Equipment		3,206	0	0
		5,205,335	4,393,914	4,514,427
Net Surplus / (Deficit) for the year		150,131	67,426	(65,663)
Other Comprehensive Revenue and Expense		0	0	0
Total Comprehensive Revenue and Expense for the Year		150,131	67,426	(65,663)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Ross Intermediate

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January		1,035,340	1,035,340	1,101,003
Total comprehensive revenue and expense for the year		150,131	67,426	(65,663)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		28,020	0	0
Equity at 31 December	23	1,213,491	1,102,766	1,035,340
Retained Earnings		1,213,491	1,102,766	1,035,340
Equity at 31 December		1,213,491	1,102,766	1,035,340

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Ross Intermediate

Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Assets				
Cash and Cash Equivalents	9	449,409	106,717	23,559
Accounts Receivable	10	300,250	225,000	264,319
GST Receivable		377	5,000	2,963
Prepayments		12,377	8,000	8,112
		<u>762,413</u>	<u>344,717</u>	<u>298,953</u>
Current Liabilities				
Accounts Payable	12	350,075	258,000	252,606
Revenue Received in Advance	13	2,486	5,000	5,103
Provision for Cyclical Maintenance	14	27,000	0	0
Finance Lease Liability - Current Portion	15	20,483	19,884	16,774
Funds held for Capital Works Projects	16	149,856	0	35
Funds held on behalf of Teacher Led Innovation Fund	17	0	0	10,889
		<u>549,900</u>	<u>282,884</u>	<u>285,407</u>
Working Capital Surplus/(Deficit)		212,513	61,833	13,547
Non-current Assets				
Property, Plant and Equipment	11	1,119,364	1,138,961	1,093,961
		<u>1,119,364</u>	<u>1,138,961</u>	<u>1,093,961</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	99,600	80,433	55,433
Finance Lease Liability	15	18,787	17,595	16,734
		<u>118,387</u>	<u>98,028</u>	<u>72,167</u>
Net Assets		<u>1,213,491</u>	<u>1,102,766</u>	<u>1,035,340</u>
Equity	23	<u>1,213,491</u>	<u>1,102,766</u>	<u>1,035,340</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Ross Intermediate

Statement of Cash Flows

For the year ended 31 December 2020

	Note	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash flows from Operating Activities				
Government Grants		1,510,142	1,351,340	1,031,878
Locally Raised Funds		178,479	150,000	125,756
International Students		8,590	0	15,480
Goods and Services Tax (net)		2,586	(2,037)	35,995
Funds Administered on Behalf of Third Parties		(4,435)	(10,889)	24,954
Payments to Employees		(772,103)	(398,128)	(590,275)
Payments to Suppliers		(448,629)	(831,066)	(611,363)
Interest Paid		(4,359)	(4,500)	(4,447)
Interest Received		4,017	5,000	2,608
Net cash from Operating Activities		474,289	259,720	30,586
Cash flows from Investing Activities				
Purchase of Property, Plant & Equipment (and Intangibles)		(153,147)	(165,000)	(108,155)
Net cash from Investing Activities		(153,147)	(165,000)	(108,155)
Cash flows from Financing Activities				
Furniture and Equipment Grant		28,020	0	0
Finance Lease Payments		(11,600)	(11,527)	(9,645)
Funds Held for Capital Works Projects		88,289	(35)	5,448
Net cash from Financing Activities		104,708	(11,562)	(4,197)
Net increase/(decrease) in cash and cash equivalents		425,850	83,158	(81,766)
Cash and cash equivalents at the beginning of the year	9	23,559	23,559	105,324
Cash and cash equivalents at the end of the year	9	449,409	106,717	23,559

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Ross Intermediate

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Ross Intermediate (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Cyclical maintenance provision

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at Note 14.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The school receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10 – 50 years
Furniture and equipment	4 - 20 years
Information and communication technology	3 – 10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	5 - 8 years

i) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

j) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

k) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

l) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

m) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

n) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

o) Financial Instruments

The School's financial assets comprise cash and cash equivalents and accounts receivable. All of these financial assets are categorised as "financial assets measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Operational Grants	1,135,417	1,101,340	920,937
Teachers' Salaries Grants	2,975,734	2,300,000	2,492,097
Use of Land and Buildings Grants	692,964	650,000	691,807
Resource Teachers Learning and Behaviour Grants	3,201	5,000	1,539
Other MoE Grants	342,377	245,000	207,808
Other Government Grants	16,576	0	2,025
	5,166,268	4,301,340	4,316,214

The school has opted in to the donations scheme for this year. Total amount received was \$90,300.

Other MOE Grants total includes additional COVID-19 funding totalling \$130,092 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Revenue	\$	\$	\$
Donations	38,485	135,000	39,001
Bequests & Grants	0	0	5,000
Activities	2,806	0	13,209
Trading	3,005	0	932
Fundraising	11,608	15,000	43,319
Other Revenue	120,687	0	13,002
	176,591	150,000	114,462
Expenses			
Activities	44,058	209,600	77,509
Trading	7,145	0	3,368
Fundraising (Costs of Raising Funds)	(69)	2,000	20,559
Other Locally Raised Funds Expenditure	2,162	0	0
	53,296	211,600	101,435
Surplus/ (Deficit) for the year Locally raised funds	123,295	(61,600)	13,027

4. International Student Revenue and Expenses

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
International Student Roll	Number 0	Number 0	Number 7
	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Revenue	\$	\$	\$
International Student Fees	8,590	5,000	15,480
Expenses			
Other Expenses	448	0	1,083
	448	0	1,083
Surplus/ (Deficit) for the year International Students'	8,143	5,000	14,397

5. Learning Resources

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Curricular	83,355	181,500	79,018
Information and Communication Technology	31,831	54,500	21,668
Extra-Curricular Activities	22,494	20,000	15,478
Library Resources	400	0	0
Employee Benefits - Salaries	3,536,703	2,628,207	2,930,877
Staff Development	67,568	76,500	96,679
	3,742,351	2,960,707	3,143,719

6. Administration

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Audit Fee	6,748	6,000	6,551
Board of Trustees Fees	4,553	7,000	4,041
Board of Trustees Expenses	15,168	35,000	13,580
Communication	9,617	6,000	9,557
Consumables	26,160	8,000	22,632
Other	61,458	38,500	53,595
Employee Benefits - Salaries	95,599	74,253	94,609
Insurance	9,178	8,000	8,977
Service Providers, Contractors and Consultancy	9,202	11,000	8,393
	237,682	193,753	221,935

7. Property

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	61,104	60,000	55,358
Cyclical Maintenance Provision	71,167	25,000	12,623
Grounds	1,017	5,000	600
Heat, Light and Water	42,517	32,500	36,587
Rates	1,810	3,400	3,100
Repairs and Maintenance	50,258	50,000	59,989
Use of Land and Buildings	692,964	650,000	691,807
Security	3,998	8,000	4,577
Employee Benefits - Salaries	101,142	69,454	55,496
	1,025,976	903,354	920,138

8. Depreciation

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Buildings - School	15,930	16,000	15,930
Building Improvements - Crown	4,664	4,000	4,538
Furniture and Equipment	27,758	21,000	21,412
Information and Communication Technology	64,496	58,500	58,711
Leased Assets	25,006	19,700	20,327
Library Resources	165	800	752
	138,018	120,000	121,669

9. Cash and Cash Equivalents

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Bank Current Account	\$ 449,409	\$ 81,717	\$ 23,559
Bank Call Account	0	25,000	0
Cash and cash equivalents for Statement of Cash Flows	449,409	106,717	23,559

Of the \$449,409 Cash and Cash Equivalents, \$75,058 is held by the School on behalf of the Ministry of Education. These funds are required to be spent on Crown owned school buildings under the School's Five Year Property Plan.

10. Accounts Receivable

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Receivables	\$ 9,566	\$ 60,000	\$ 14,070
Receivables from the Ministry of Education	104,212	0	71,180
Banking Staffing Underuse	0	0	17,013
Teacher Salaries Grant Receivable	186,472	165,000	162,056
	300,250	225,000	264,319
Receivables from Exchange Transactions	9,566	60,000	14,070
Receivables from Non-Exchange Transactions	290,684	165,000	250,249
	300,250	225,000	264,319

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2020						
Buildings	756,672	0	0	0	(15,930)	740,742
Building Improvements	32,867	7,573	0	0	(4,664)	35,776
Furniture and Equipment	112,187	37,806	0	0	(27,758)	122,235
Information and Communication	158,156	96,401	(6,939)	0	(64,496)	183,122
Leased Assets	33,165	28,674	(93)	0	(25,006)	36,740
Library Resources	915	0	0	0	(165)	749
Balance at 31 December 2020	1,093,961	170,453	(7,032)	0	(138,018)	1,119,364

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2020			
Buildings	796,497	(55,755)	740,742
Building Improvements	87,975	(52,198)	35,776
Furniture and Equipment	667,199	(544,964)	122,235
Information and Communication Technology	635,068	(451,946)	183,122
Leased Assets	76,882	(40,142)	36,740
Library Resources	25,241	(24,492)	749
Balance at 31 December 2020	2,288,861	(1,169,497)	1,119,364

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2019						
Buildings	772,602	0	0	0	(15,930)	756,672
Building Improvements	37,405	0	0	0	(4,538)	32,867
Furniture and Equipment	81,342	52,257	0	0	(21,412)	112,187
Information and Communication	165,797	51,069	0	0	(58,711)	158,156
Leased Assets	37,408	16,083	0	0	(20,327)	33,165
Library Resources	1,667	0	0	0	(752)	915
Balance at 31 December 2019	1,096,220	119,410	0	0	(121,669)	1,093,961

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2019			
Buildings	796,497	(39,825)	756,672
Building Improvements	80,402	(47,535)	32,867
Furniture and Equipment	629,393	(517,206)	112,187
Information and Communication Technology	567,680	(409,525)	158,156
Leased Assets	68,612	(35,448)	33,165
Library Resources	25,241	(24,326)	915
Balance at 31 December 2019	2,167,825	(1,073,864)	1,093,961

12. Accounts Payable

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Operating Creditors	32,101	62,500	25,955
Accruals	14,079	15,500	16,105
Capital Accruals for PPE items	0	0	13,056
Employee Entitlements - Salaries	286,093	165,000	184,302
Employee Entitlements - Leave Accrual	17,802	15,000	13,189
	350,075	258,000	252,606
Payables for Exchange Transactions	350,075	258,000	252,606
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	0	0	0
Payables for Non-exchange Transactions - Other	0	0	0
	350,075	258,000	252,606

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Other	2,486	5,000	5,103
	2,486	5,000	5,103

14. Provision for Cyclical Maintenance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Provision at the Start of the Year	\$ 55,433	\$ 55,433	\$ 42,810
Increase/ (decrease) to the Provision During the Year	71,167	25,000	12,623
Use of the Provision During the Year	0	0	0
Provision at the End of the Year	126,600	80,433	55,433
Cyclical Maintenance - Current	27,000	0	0
Cyclical Maintenance - Term	99,600	80,433	55,433
	126,600	80,433	55,433

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and photocopiers. Minimum lease payments payable:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
No Later than One Year	\$ 23,452	\$ 25,000	\$ 19,322
Later than One Year and no Later than Five Years	20,333	20,000	18,443
Later than Five Years	0	0	0
	43,785	45,000	37,765

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Balcony Main Block	<i>in progress</i>	(1,780)	15,000	(30,295)	0	(17,075)
Hall Expansion	<i>completed</i>	(3,500)	0	0	3,500	0
Classroom Upgrade Block 5	<i>in progress</i>	(6,025)	0	(6,420)	12,445	0
Drainage Covers	<i>in progress</i>	0	24,690	0	0	24,690
TV Studio	<i>in progress</i>	0	71,908	0	0	71,908
Dance Studio	<i>in progress</i>	0	9,161	(3,757)	0	5,405
CCTV Upgrade	<i>completed</i>	0	39,365	(39,365)	0	0
Site Sewer Pipe Replacement	<i>completed</i>	11,340	27,679	(39,019)	0	0
Glass Sliders	<i>in progress</i>	0	44,804	(52,475)	0	(7,670)
Special Needs Vision	<i>in progress</i>	0	25,436	(23,676)	0	1,760
Fitness Shed	<i>in progress</i>	0	0	(19,578)	0	(19,578)
Front Gates	<i>in progress</i>	0	40,490	0	0	40,490
Scooter Park	<i>in progress</i>	0	54,000	0	0	54,000
Learning Coordinators Space	<i>in progress</i>	0	0	(1,625)	0	(1,625)
Classroom Replacement - Block 6	<i>in progress</i>	0	0	(2,450)	0	(2,450)
Totals		35	352,534	(218,659)	15,945	149,856

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

198,253
(48,398)

149,856

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Balcony Main Block	<i>in progress</i>	(1,780)	0	0	0	(1,780)
Hall Expansion	<i>in progress</i>	0	0	(3,500)	0	(3,500)
Classroom Upgrade Block 5	<i>in progress</i>	(4,127)	(1,269)	(630)	0	(6,025)
Heat Pumps	<i>completed</i>	493	3,358	(9,607)	5,756	0
Site Sewer Pipe Replacement	<i>in progress</i>	0	11,340	0	0	11,340
Totals		(5,414)	13,430	(13,737)	5,756	35

17. Funds Held on Behalf of TLIF Cluster

Ross Intermediate School is the lead school and holds funds on behalf of the TLIF cluster, a group of schools funded by the Ministry.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Funds Held at Beginning of the Year	10,889	10,889	(14,065)
Funds Received from MoE	71,386	56,539	68,759
Funds Spent on Behalf of the Cluster	(19,047)	(10,140)	(1,093)
Distribution of Funds			
Awahou	0	0	(1,500)
Central Normal	0	0	(3,000)
College Street Normal	(14,784)	(14,784)	(6,336)
Island Bay School	(19,800)	(13,860)	0
Milson	0	0	(3,000)
Parkland	0	0	(3,000)
PNINS	0	0	(3,000)
Ross Intermediate	(14,784)	(14,784)	(9,336)
Russell Street	(13,860)	(13,860)	(5,940)
St James	0	0	(3,000)
Whakarongo	0	0	(4,600)
Funds Held at Year End	0	0	10,889

These assets and liabilities form part of the school's assets and liabilities and are presented on the school's statement of financial position.

Current Assets			
Cash at bank	0	0	10,889
Non Current Assets			
Property Plant and Equipment	0	0	0
Current Liabilities			
Operating Creditors	0	0	0
Non Current Liabilities			
Borrowings	0	0	0
Equity	0	0	10,889

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal and Deputy Principals.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	4,553	4,041
Full-time equivalent members	0.05	0.13
<i>Leadership Team</i>		
Remuneration	615,010	580,172
Full-time equivalent members	5.00	5.00
Total key management personnel remuneration	<u>619,563</u>	<u>584,213</u>
Total full-time equivalent personnel	<u>5.05</u>	<u>5.13</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	160 - 170
Benefits and Other Emoluments	4 - 5	3 - 4
Termination Benefits	0	0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	2	3
110 - 120	2	0
	<u>4</u>	<u>3</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	0	0
Number of People	0	0

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

(a) A \$24,690 contract for drainage covers as agent for the Ministry of Education. This project is fully funded by the Ministry and \$24,690 has been received on the project to balance date, and no money has been spent. This project has been approved by the Ministry; and

(b) A \$79,898 contract for a TV studio as agent for the Ministry of Education. This project is fully funded by the Ministry and \$71,908 has been received on the project to balance date, and no money has been spent. This project has been approved by the Ministry; and

(c) A \$32,068 contract for a dance studio as agent for the Ministry of Education. This project is fully funded by the Ministry and \$9,161 has been received of which \$3,757 has been spent on the project to balance date. This project has been approved by the Ministry; and

(d) A \$220,000 contract for balcony main block as agent for the Ministry of Education. This project is fully funded by the Ministry and \$15,000 has been received of which \$32,075 has been spent on the project to balance date. This project has been approved by the Ministry; and

(e) A \$52,475 contract for glass sliders as agent for the Ministry of Education. This project is fully funded by the Ministry and \$44,804 has been received of which \$52,475 has been spent on the project to balance date. This project has been approved by the Ministry; and

(f) A \$26,738 contract for special needs vision as agent for the Ministry of Education. This project is fully funded by the Ministry and \$25,435 has been received of which \$23,675 has been spent on the project to balance date. This project has been approved by the Ministry; and

(g) A \$40,490 contract for front gates as agent for the Ministry of Education. This project is fully funded by the Ministry and \$40,490 has been received on the project to balance date, and no money has been spent. This project has been approved by the Ministry; and

(h) A \$66,000 contract for a scooter park as agent for the Ministry of Education. This project is fully funded by the Ministry and \$54,000 has been received on the project to balance date, and no money has been spent. This project has been approved by the Ministry; and

(i) As at balance date the school had ordered AV & eLearning equipment totalling \$13,685 of which \$4,790 was paid for prior to year end.

(Capital commitments at 31 December 2019: \$44,272)

(b) Operating Commitments

As at 31 December 2020 the Board has entered into a contract for a photocopier.

Printing charges under the photocopier lease are directly linked to the usage of the photocopier and therefore cannot be quantified, however can be significant over the term of the lease.

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Cash and Cash Equivalents	\$ 449,409	\$ 106,717	\$ 23,559
Receivables	300,250	225,000	264,319
Total Financial assets measured at amortised cost	749,659	331,717	287,879

Financial liabilities measured at amortised cost

Payables	350,075	258,000	252,606
Finance Leases	39,270	37,479	33,507
Total Financial Liabilities Measured at Amortised Cost	389,345	295,479	286,114

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

STATEMENT OF KIWISPORT FUNDING

Kiwisport is a Government funding initiative to support students' participation in organised sport, in 2020, the school received \$8774.04 (excluding GST). The funding was spent on making all sporting opportunities at Ross Intermediate free of charge. These funds did not fully fund this initiative but were certainly of benefit to its success.

2020 STRATEGIC UNIT ANALYSIS OF VARIANCE

Local Curriculum Implementation						
Ako (Learning)			Tūapapa (Foundation)		Tuakiri (Culture)	
STRATEGIC GOAL	Local Curriculum - 3 Cs development			Well being		PB4L
PERSONNEL	Communicators	Communities	Capabilities	Clare Mutch, TBA, TBA		Zayne Templeton, Siobhan Walker
	TBA	TBA	TBA			
UNITS	WST Allowance			3		3
KEY RESPONSIBILITIES 2020	<ul style="list-style-type: none"> Develop alongside HQ an Action Plan around the strategic goal. Managing the strategic plan and report progress to the Board, Staff and Community. Engage with professional learning provided to support their coaching role. Champion the area that they are responsible for by modelling and promoting best practice. Work alongside other strategic areas to ensure a balance of professional development and communication for staff. Work alongside the Local Curriculum Leader (Sharyn). 					
	<ul style="list-style-type: none"> Undertake professional learning alongside the local curriculum leader (or other professionals) to understand the purpose of the 3Cs. Lead staff through professional development in the 3Cs. Unpack the 3Cs and what it looks like in the classroom Develop resources alongside staff for the 3Cs. Develop a planning guide for the 3Cs. Create an implementation plan for 2021 alongside HQ. You must work collaboratively as a group. 	<ul style="list-style-type: none"> Attending and engaging with all Kāhui Ako work. Provide 'bite size' learning for all staff. Define wellbeing at Ross Intermediate. Support staff to develop an individual well being plan. 	<ul style="list-style-type: none"> Upskill new staff around the philosophy of PB4L at Ross Intermediate. Lead the T1 and T2 team. Maintain the PB4L procedures across the school. Deliver PD and support for staff. Oversee the PB4L Support Team. Coordinate with the PB4L TV Team. 			
STRATEGIC GOAL	To understand, develop and implement the 3Cs at Ross Intermediate.			To support well being for all at Ross Intermediate.		PB4L is at the heart of all we do at Ross Intermediate.
ANNUAL GOALS 2020	Introduce and Develop			Kāhui Ako Link		Strengthen Schoolwide and individual practices across all Tiers
REVIEW	2020 saw some changes in personnel as well as the challenges of learning in a Covid environment. These factors led to a rethink of our roll out. We introduced the concepts from our Local Curriculum to all staff however			Our Wellbeing team have been well established in the school. They have attended and been supported through PD delivered by the Kāhui Ako.		PB4L has continued to strengthen in the school. Through leadership from Siobhan Walker and Zayne Templeton PD has been rolled out to all new staffs and current staff have continued

	<p>will be seeing this in place in planning and teaching programmes from 2021.</p> <p>We have also launched our new approach to Specialisation named Pod Inquiry that will see all learners inquire into rich deep learning experiences in four different contexts.</p> <p>LOCAL CURRICULUM LINKS: <u>Research underpinning</u> <u>Term 4 Staff Meeting 2020</u> <u>BOT Reporting 2020</u></p>	<p>This team will continue into 2021 with a shift in focus to cultural responsiveness in Terms 3 and 4.</p> <p><u>Kāhui Ako Challenge</u></p>	<p>to receive training and support.</p> <p><u>PB4L Report to BOT</u></p>
ANNUAL GOALS 2021	To understand, develop and implement the 3Cs at Ross Intermediate.	Kāhui Ako Link	Systems Review
ANNUAL GOALS 2022	Implement and Assess	Kāhui Ako Link	
ANNUAL GOALS 2023	Embedding and Reviewing	Kāhui Ako Link	